

**CARLYNTON SCHOOL DISTRICT**  
**Agenda Setting/Committee/Voting Meeting**  
**September 8, 2015**  
**Carlynton Jr.-Sr. High School Library – 7:30 pm**

**MINUTES**

The Carlynton School District Board of Education held its agenda setting/committee/voting meeting September 8, 2015 in the library of the junior-senior high school. Those in attendance included President Jim Schriver, Vice President Ray Walkowiak and School Directors Joe Appel, Antriece Hart, Marissa Mendoza-Burcham, David Roussos, Nyra Schell and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Principals Carla Hudson and Michael Loughren, Special Education Coordinator Hillary Mangis and Curriculum/Data Coordinator Ed Mantich. The audience was comprised of eight individuals and one member of the press.

**CALL TO ORDER** – *The meeting was called to order at 7:34 pm by President Schriver; elementary teachers Cynthia Bevan and Jim Nagorski led the Pledge of Allegiance. The roll was called by Michale Herrmann; Director Tassaro was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

**PRESENTATION:** *Dr. Peiffer recognized elementary teachers Cynthia Bevan and Jim Nagorski, both with 30+ years of service in the district. The teachers were presented with certificates and President Schriver recessed the meeting at 7:42 pm so that all could congratulate the educators and enjoy some dessert.*

*The meeting was reconvened at 7:57 pm.*

**APPROVAL OF MINUTES:**

Director Schell moved, seconded by Director Wilson, to approve the minutes of the August 17, 2015 Voting Meeting as presented. **By a voice vote, the motion carried 7-0-1** with Director Walkowiak abstaining due to absence.

August 17, 2015 Minutes

**REPORTS:**

- **Executive Session** – *President Schriver said real estate, negotiations and personnel matters were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent's Report** – *Dr. Peiffer said all three schools had a smooth opening on the first day and he congratulated the administration, faculty and staff. He also offered thanks to the custodial and maintenance staff for clean buildings. Dr. Peiffer said he received word that Pennsylvania had accepted a one-year waiver of the School Performance Profile for accountability of the PSSA scores. The SPP will still be computed for the Keystone Exams. Dr. Peiffer reported that the board met at the Glaser property in Crafton prior to the executive session. The soil samples from the property indicated that the five parcels of land are suitable for building.*
  - **Business Manager Report** – *Mr. Christy noted that the district is undergoing two auditing processes, one through the State Auditor General, which will be completed in November; and the other by Hosack, Specht, Muetzel and Wood, the local auditors. HSMW were on location in August and will return later in September to complete*

*the report. The final report will be presented in January. Mr. Christy, in response to questions about the state budget impasse, said the district has a healthy cash flow and should be fine through the first of the year.*

- Curriculum/Data Report – Mr. Mantich said he expects to gain some insight into student performance on standardized tests when reviewing the performance profile, expected soon. He reiterated that the state has place a waiver on the accountability of the PSSA. Director Schell asked if this will influence the teacher evaluation process. Mr. Mantich and Dr. Peiffer said a plan will be set in place with guidance from the state.
- Director of Pupil Services' Report – Dr. Mangis stated that all staff except cafeteria workers has completed the mandated reporting training. The first parent night will be held September 23 and will offer homework tips. Dr. Mangis said they are waiting on Wesley to identify a satellite office for services to students, and she introduced Duquesne University practicum students who are interning in her department.
- Principals' Report – Mr. Loughren said staff is receiving training for mental health intervention. The progress of the STEAM room is moving along and it should be ready by Open House on September 17. Mr. Loughren also mentioned that the Best Buddies have initiated an honorary co-captain program for the football games and it went well at the first football game of the season.

*Mrs. Hudson said the building looked great for the opening of school. The elementary staff is focusing on the use of On Hands to benefit students. Through a local church, the school is participating in a Food for Kids backpack program; and a parent night will be held to help parents of fifth and sixth graders understand how the grades are departmentalized. Also the Carnegie garden has yielded an abundant harvest of Cherry tomatoes and kale and Mrs. Hudson offered it to everyone.*

*Dr. Peiffer added that the district will continue its association with the American Heart Association with a goal to raise \$3,000 in the upcoming school year. Dr. Peiffer also mentioned a change to requirements of clearances for volunteers.*

*President Schriver made mention of the recently installed air conditioning at the elementary schools, noting that it has been beneficial, given the hot days in recent weeks.*

## I. Miscellaneous

Director Hart moved, seconded by Director Wilson, to approve the Conference and Field Trip Requests for the 2015-2016 school year as submitted; (Miscellaneous Item #0915-01 REVISED) **By a voice vote, the motion carried 8-0.**

2015-16 Conference and Field Trip Requests

## II. Finance

Director Hart moved, seconded by Director Appel, to approve the July 2015 Athletic Fund Report with an ending balance of \$2,742.77; (Finance Item #0915-01)

July 2015 Athletic Fund Report

<p>And the July 2015 Activities Fund Report with an ending balance of \$62,434.06; (Finance Item #0915-02) <b>By a voice vote, the motion carried 8-0.</b></p>	<p>July 2015 Activities Fund Report</p>
<p><b>III. Personnel</b></p>	
<p>Director Wilson moved, seconded by Director Hart, to approve the additions to the 2015-2016 Day to Day Substitute List as presented; (Personnel Item #0915-01 REVISED)</p>	<p>Additions to the 2015-2016 D-D Sub List</p>
<p>The additions and deletions to the Supplemental Athletic List as follows:</p> <ul style="list-style-type: none"> <li>▪ William Jones – resignation as Junior High Football Head Coach</li> <li>▪ John Scuilli – resignation as Junior High Football Assistant</li> <li>▪ Daniella Maloney – JV Cheerleading Coach</li> <li>▪ Megan Politowski – Girls Assistant Varsity Soccer Coach (Personnel Item #0915-02 REVISED)</li> </ul>	<p>Additions/Deletions to the 2015-2016 Supplemental Athletic List</p>
<p>Award a Temporary Professional Employee contract to Robin Banyai for the position of first grade teacher at Crafton Elementary under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0915-03)</p>	<p>Robin Banyai – TPE, First Grade at Crafton Elementary</p>
<p>Award a Temporary Professional Employee Contract to Chelsie Fris for the position of secondary English/reading teacher at the junior-senior high school under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0915-04)</p>	<p>Chelsie Fris - TPE, English/Reading and JSHS</p>
<p>Ed Hoffman to the position of maintenance helper, effective August 24, 2015, under the terms of the Custodial-Maintenance Collective Bargaining Unit Agreement; (Personnel Item #0915-05)</p>	<p>Ed Hoffman – Maintenance Helper</p>
<p>The resignation of Ryan Gevaudan from the supplemental curriculum position of Life Management/Tech Ed/Business and Computers coordinator as submitted; (Personnel Item #0915-06)</p>	<p>Resignation – Ryan Gevaudan, Curriculum Coordinator Position</p>
<p>The following individual to the substitute position of custodian for the district as needed:</p> <ul style="list-style-type: none"> <li>▪ Philip May (Personnel Item #0915-07)</li> </ul>	<p>Philip May – Substitute Custodian</p>
<p>Alexis Palonis for the Direct Instruction position for a secondary student, six hours per week, at the per diem rate, per the recommendation of the Pupil Services Department;</p>	<p>Alexis Palonis – Direct Instruction Position</p>
<p>The furloughs of district paraprofessionals Nancy McMullen and Christine Trombetta for the 2015-2016 school year;</p>	<p>Furloughs of Paraprofessionals</p>
<p>The Leaves of Absence for employees CFT1516-01, CFT1516-02 and CFT1516-03; (Personnel Item #0915-08 REVISED)</p>	<p>Intermittent Leaves of Absence</p>

And award Professional Employee Contracts to the following teachers who have completed three years of satisfactory service to the district under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement:

- Christopher Colonna
- Melinda Hahn

**By a voice vote, the motion carried 8-0.**

#### IV. Policy

Director Schell moved, seconded by Director Hart, to approve Policy No. 204, Attendance, as submitted; (Policy Item #0915-01 Final Reading)

Policy No. 206, Assignment Within District, as submitted; (Policy Item #0915-02 Final Reading)

Policy No. 227, Drug Awareness, as submitted; (Policy Item #0915-03 Final Reading)

And Policy No. 227-Attachment 3, Drug and Alcohol Guidelines, as submitted; (Policy Item #0915-04 Final Reading) **By a voice vote, the motion carried 8-0.**

**OLD BUSINESS:** *Director Schell asked for an update on the curbside damage near Crafton Athletic Field. Dr. Peiffer said he would need to follow up with Mr. McDade.*

**NEW BUSINESS:** *None*

**OPEN FORUM:** *Director Roussos suggested the bountiful harvest of tomatoes and kale at Carnegie Elementary (mentioned during the principals' report) be offered to Aramark and served to students in the cafeteria.*

**ADJOURNMENT:** With no further business to discuss, Director Hart moved, seconded by Director Appel, to adjourn the meeting at 8:43 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

---

Kirby Christy, Board Secretary

---

Michale Herrmann, Recording Secretary

Professional Contracts –  
Colonna and Hahn

Policy No. 204 – Revision

Policy No. 206 – Revision

Policy No. 227 – Revision

Policy No. 227-Attachment 3  
– Revision